



External Lead EHA Audit and Self-Assessment

Audited by:	External Lead Professional details (1)	DBC auditor details (2)
	Name: Role: Agency:	Name: Role: Agency:
Date of Audit:		
Name of Children and LL Id numbers:		
Lead Professional and agency:	Current: Past:	

Audit instructions:

1. External Lead Professional (LP) to complete self-assessment prior to audit date. (Sections 1-4)
 To indicate by inserting a 1 in the table.
 To add own comments in working well and what could make it better sections.
2. Darlington Borough Council (DBC) auditor to complete audit (Sections 1-4) alongside the lead professional at agreed meeting.
 To indicate scoring by inserting a 2 in the table.
 To add own comments in working well and what could make it better sections.
3. Section 5: Using the 'What makes good guidance?', the LP and DBC auditor to discuss, agree the final grading together and add rationale as to the outcome.
4. Section 6: Based on the outcome, LP and DBC auditor to agree next steps.
5. Audit to be shared with LPs manager to allow for comment.



Section 1: The Assessment				
Copy of written Consent received:		YES		NO
Part A and B	Not met	Partially Met	Met	
The assessment identifies: What we are worried about? (Unmet needs/concerns – vulnerabilities and adversities)				
The assessment identifies: What is working well? (Strengths/protective factors)				
The assessment is factual, evidence based and focused on improving outcomes for the child.				
The assessment is logical, concise and free from jargon				
There is evidence that information from other agencies has contributed to the assessment.				
The impact of age, disability, ethnicity, faith/belief, gender identity, language, race and sexual orientation has been considered.				
There is evidence that voice of all the children has been gathered.				
There is evidence of appropriate and quality involvement of the parents/carers in the process. (this includes the voice of both mother and father)				
The assessment considers the wider family context, family history and the impact of this on the child/young person				
The information gathered has been critically analysed and evaluated.				
The assessment has identified any potential safeguarding concerns and evidences how professionals and the family are managing these concerns.				
What is working well?				
What could make this better?				
Grade for section	Inadequate	Requires Improvement	Good	Outstanding



Section 2 – The initial Family Network Meeting				
The meeting was undertaken within timescale (15 working days from initiation of the EHA)		YES		NO
The Family Plan	Not met	Partially Met	Met	
The family plan is specific, measurable, achievable, realistic and timely (SMART)				
The family plan is outcome focused.				
The child/young person is present at the meeting (if appropriate)				
There is evidence that the views of the child/young person has informed the family plan.				
There is evidence that the views of both parents/carers have informed the family plan.				
The plan recognises risks and outlines how risk can be responded to or reduced.				
The family plan identifies how improvements will be evidenced.				
What is working well?				
What could make this better?				
Grade for section	Inadequate	Requires Improvement	Good	Outstanding

Section 3 – Review Family Network meetings				
The meeting was undertaken within timescale (6 weeks from the previous meeting)		YES		NO
The Family Plan	Not met	Partially Met	Met	
The review date and time takes into account the specific circumstances of the child/young person and their family e.g. held sooner if needed.				
The family plan is specific, measurable, achievable, realistic and timely (SMART)				
The child/young person is present at the meeting (if appropriate)				
There is evidence that the views of the child/young person has informed the family plan.				
There is evidence that the views of both parents/carers have informed the family plan.				
There is evidence of progression.				



The outcome of the review is clearly recorded and the next review is identified.				
At the final review meeting the reason for the closure is clear and agreed by all contributing to the assessment and plan.				
What is working well?				
What could make this better?				
Grade for section	Inadequate	Requires Improvement	Good	Outstanding

Section 4 – Evidence of Impact (Links to be made with the safety scaling question)				
Is there evidence of impact?		YES		NO
What is working well?				
What could make this better?				
Grade for section	Inadequate	Requires Improvement	Good	Outstanding

Section 5 – Feedback Summary				
Is the child safe?		YES		NO
Overall grade	Inadequate	Requires Improvement	Good	Outstanding
Rationale for Judgement				

Section 6: Next steps	
Action agreed:	Timescale agreed
1.	
2.	
3.	
4.	
Lead Professional's response	Date:
Lead Professional's Team Manager's response	Date: